Careers Programme 2024 – 2026

Our careers provision is guided by the 'Gatsby Benchmarks' to ensure best practice and to conform to statutory requirements. All students have access to careers information, advice and guidance with our Level 7 qualified Careers Advisor (1-2-1 sessions can be made either through our online booking system, emailing or drop-ins) and our online in class careers resources.

Activity	Provider	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Gatsby Benchmark
Employability														
1-2-1 and group careers planning	Careers Advisors	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	1, 2, 3, 4, 5, 6, 7, 8
CV and cover letter talks and Workshops	Careers Advisors and External speakers		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	1, 2, 3, 8
Employability Skills Workshops	Careers Advisors and tutors		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	1,2, 3
Job Application support	Careers Advisors		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	1, 2, 3, 8
Mock Interviews	Careers Advisors		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	1, 2, 3, 8
Work Experience	Work Experience													

Careers Fair									✓	✓				
Guest Speakers	Careers Advisors and Heads of School			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	2, 3, 4, 5
Progression														
1-2-1 and group Next Steps, including Transitions and Withdrawals	Careers Advisors and tutors	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Post 18 options Presentations	Careers Advisors		✓	✓	✓									
UCAS Talks	Universities and Careers Advisors		✓	✓	✓	✓								
UCAS support	Universities, Careers Advisors and tutors	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Personal Statement Talks and Surgeries	Universities and Careers Advisors		✓	✓	✓	✓	✓							
Student Finance and Budgeting Talks and support	Universities and Careers Advisors	✓					✓	✓	✓	✓	✓	✓	✓	
University Interviews, assessments and portfolios	Universities, Careers Advisors and tutors			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

UCAS Extra and Clearing Support	Tutors, Careers Advisors and Universities	✓					✓	✓	✓	✓	✓	✓	✓	
Apprenticeships talks	Careers Advisors, Apprenticeship team and Universities		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Apprenticeship 1-2-1 and group workshops	Careers Advisors and Apprenticeships Team			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
CV and Interview support	Careers Advisors and Apprenticeships Team	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	